



Ashland Police Department

12 Union Street
Ashland, Massachusetts 01721
Tel. (508) 881-1212 Fax. (508) 881-0105



RENEWALS

1. Contact the Ashland Police Department, 508-881-1212, press “0” at prompt and find out when Sergeant Piers, or Officer Araujo are scheduled to work next. **DO NOT LEAVE A VOICEMAIL**
2. Call during any of the Officer’s shift and ask to speak with them to set up an appointment to complete the application process.
3. Complete the “MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION” (pages 1-3) and the “Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit” (page 4).

When you come to the appointment:

- Have your application completed.
- Have your \$100.00 check or money order with you made out to “The Town of Ashland”.
- Have your driver’s license and old / current FID / LTC

NEW APPLICANTS

1. Prior to setting up an appointment, you must have completed and passed a certified firearms safety course.
2. Have your \$100.00 check or money order with you made out to “The Town of Ashland”.
3. Have your driver’s license.
4. Contact the Ashland Police Department, 508-881-1212, press “0” at prompt and find out when Sergeant Piers, or Officer Araujo are scheduled to work next. **DO NOT LEAVE A VOICEMAIL**
5. Call during any of the Officer’s shift and ask to speak with them to set up an appointment to complete the application process.

All applications must be dropped off in person to either Sergeant Piers, or Officer Araujo.

Do not leave the applications at the front counter.